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**PRE-QUALIFICATION OF SUPPLIERS FOR SUPPLY OF GOODS AND SERVICES  
 FOR THE PERIOD 2025-2027**

Riley Falcon Security invites suitable qualified bidders to submit sealed bids for pre-qualification for the provision of goods and services for the period 2025-2027 detailed below:

Code	Category Description
RFSL/PRQ/001/FY25	Supply and delivery of general office stationery
RFSL/PRQ/002/FY25	Supply and delivery of IT equipment's and accessories e.g. computers, laptops, printers, mouse, keyboards, toners, cartridges
RFSL/PRQ/003/FY25	Supply and delivery of branded promotional items e.g. diaries, pens, notebooks, banners, Poloshirts, umbrellas, gift bags
RFSL/PRQ/004/FY25	Provision of plastic security seals
RFSL/PRQ/005/FY25	Supply and delivery of uniforms e.g. ladies suits, mens suit, sweaters, pilot shirts, riding suits, reflective jackets, jungle uniforms, dustcoats, overalls, askari caps, belts, whistles, lanyards, raincoats
RFSL/PRQ/006/FY25	Supply and delivery of dog feed
RFSL/PRQ/007/FY25	Supply and delivery of security personal protective equipment's e.g. helmets, safety goggles, safety harness
RFSL/PRQ/008/FY25	Supply of lubricants

RFSL/PRQ/009/FY25	Repair and maintenance of office equipment( telephones, air conditioner, PABX)
RFSL/PRQ/010/FY25	Supply and delivery of foot wear e.g. security boots, official shoes, safety shoes
RFSL/PRQ/011/FY25	Supply and delivery of office cleaning materials ,detergents
RFSL/PRQ/012/FY25	Supply and delivery of motor vehicle spare parts
RFSL/PRQ/013/FY25	Supply and delivery of motor vehicle tyres
RFSL/PRQ/014/FY25	Supply and delivery of office furniture e.g. chairs, tables, cabinets
RFSL/PRQ/015/FY25	Provision of veterinary services
RFSL/PRQ/016/FY25	Supply of alarm equipment's
RFSL/PRQ/017/FY25	Repair and maintenance of photocopier machines
RFSL/PRQ/018/FY25	Supply of motor vehicle batteries
RFSL/PRQ/019/FY25	Supply of GSM Fixed wireless desktop phones 6588
RFSL/PRQ/020/FY25	Provision of garage services: repair and service of motor vehicle and motor cycles
RFSL/PRQ/021/FY25	Design and printing services
RFSL/PRQ/022/FY25	Provision of insurance services e.g. medical insurance, life and general insurance
RFSL/PRQ/023/FY25	Provision of training service e.g.( staff capacity building and development training, security and guarding skills training, regulatory and compliance training

Pre- qualification document can be downloaded from our website [www.rileyfalconsecurity.co.ke](http://www.rileyfalconsecurity.co.ke) upon payment of a non-refundable fee of Ksh 5000 per category. Payments through MPESA PAYBILL 329550 followed by business name or full names.

All existing suppliers are required to participate alongside prospective suppliers in order to be evaluated and considered.

Duly completed pre-qualification documents in plain sealed envelopes clearly marked category number and description should be addressed with **MPESA Transaction** attached and dropped into the **TENDER BOX** located at **Riley House, 26 Masaba Road, and Lower Hill Nairobi on or before 22<sup>nd</sup> August 2025.**

Late submission shall not be allowed.